

WESTAMPTON TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING

**March 18, 2019
7:00 P.M.**

AGENDA

1. Call to Order by the Board of Education President: Justin Wright

This meeting has been properly advertised in compliance with the requirements of the Sunshine Law.

2. Moment of Silence/Pledge of Allegiance: Justin Wright

3. Roll Call: Tracy McGuire, Board Secretary

4. Welcome Visitors: Justin Wright

5. Approval of Minutes: * Regular Meeting, February 11, 2019

6. Presentations: None at this time.

7. Executive Session:

RESOLUTION:

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT this Board of Education, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time. No action will be taken.

8. Public Comment on Agenda Items Only:

It is anticipated that before addressing the Board, individuals have given the appropriate school district staff an opportunity to address all issues and questions. (Questions and/or comments should be directed to the Board President and/or Superintendent. The total time allotted for public comment is 15 minutes. Each speaker is limited to 3 minutes of comment time. In an effort to ensure that each speaker is given the full 3 minutes of comment time, please complete your statement and/or ask all questions then indicate that you are done.)

9. District Department Reports:

Westampton Middle School Report:	Matthew Andris, Principal
H.I.B. Report:	Matthew Andris, H.I.B. Coordinator
WIS School Report:	Rachel Feldman, Principal
Holly Hills School Report:	Jennifer Murray, Principal/Curriculum Supervisor
Special Services Report:	Jean Zitter, Supervisor of Special Services
Superintendent’s Report:	Anthony Petruzzelli, Superintendent
Facilities Report:	Tracy McGuire, Board Secretary

10. Correspondence: None at this time.

11. Board of Education Committee Reports:

11. A. Budget/Personnel Committee:

Members: Justin Wright, Jennifer Dinardo, and Ryan Fagan

11. A. 1. Payment of Bills: *

MOTION:

The Budget and Finance Committee calls for a motion to approve payment of the bills as presented.

11. A. 2. Payment of Cafeteria Account Bills: None at this time.

11. A. 3. Approval of WMS 8th Grade Events Fundraiser:

MOTION:

The Superintendent calls for a motion to approve the below WMS 8th Grade Events Fundraiser:

Fundraiser		Date	Proceeds Used For
Water Bottle and Magnet Sale	Magnets \$5 each Water Bottles \$8 each 1 Magnet & 1 Water Bottle for \$10	To start immediately and run through the end of the school year	8 th Grade end of year activities

11. A. 4. Approval of WMS Field Trips:

MOTION:

The Superintendent calls for a motion to approve the following WMS field trips:

Trip	Grade	Date/Time	Cost
RVRHS PAC Center	8 th grade band students	3/12/19 8:10am – 2:45pm	No Cost
Battle of the Books Competition	6 th Grade	3/22/19 9:00am- 2:00pm	No Cost
Holly Hills School	Middle School Music Students	3/28/19 8:30am-10:30am	No Cost
Battle of the Books Competition	Battle of the Books Competition	4/1/19 8:45am- 2:00pm	No Cost
Arm & Hammer Stadium- Trenton Thunder Game	4 th - 8 th Band/Chorus	4/16/19	\$12.00 per ticket
United Nation Student Debate Program- Location TBD	6 th , 7 th and 8 th	5/1/19 8:00am-3:00pm	\$25.00
National Liberty Museum	7 th	5/3/19 8:30am- 1:45pm	\$13.00 plus busing
Renaissance Faire	6 th	5/23/19 9:00am- 2:15pm	\$12.00 admission

Six Flags- Trills & Thrills Music Festival	6 th -8 th	5/31/19 8:00am- 7:30pm	Approx. \$60.00- Fundraising Offered
RVRHS PAC	5 th -6 th	6/7/19 9:00am- 1:00pm	No cost
Clementon Park	8 th	6/7/19 9:00am-6:00pm	\$35.00

11. A .5. Submission of the 2019-2020 Annual School Budget:

RESOLUTION # :19-18

The School Business Administrator and Board Secretary call for a motion to approve the submission of the 2019-2020 Annual School Budget to the county office.

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT the Board of Education approves a School District Budget for the 2019-2020 school year for submission to the Executive County Superintendent as follows:

	Budget	Levy	Tax Rate
Total General Fund	\$14,966,422	\$10,118,171	0.8706
Special Revenue	\$267,500	0	N/A
Debt Service Fund	\$539,600	\$539,600	0.0464
Total	\$15,773,522	\$10,657,771	0.9170

11. B. Curriculum/Community Committee:

Members: Christopher Hamilton, Rayna Denneler, and Vanessa Nichols

11. C. Legislative/Policy Committee:

Members: Malcolm Whitley, Alan Hynes, and Suzanne Applegate

11. C. 1. Adoption of Bylaws, Policy, and Regulations:

MOTION:

The Superintendent, in consultation with the Policy Committee, calls for a motion to approve the second reading and subsequent adoption of the following Board of Education Policies and Regulations:

Type	Number	Heading
Policy	2422	Health and Physical Education (M) (Revised)
Policy	2431.3	Practice and Pre-Season Heat- Acclimation for School- Sponsored Athletics and Extra-Curricular Activities (Revised)
Policy	2610	Educational Program Evaluation (M) (Revised)

Policy	4219	Commercial Driver’s License Controlled Substance and Alcohol Use Testing (M) (Revised)
Policy & Regulation	5111	Eligibility of Resident/Nonresident Students (M) (Revised)
Policy	5330.04	Administering an Opioid Antidote (M) (Revised)
Regulation	5330.04	Administering an Opioid Antidote (M) (New)
Policy	5337	Service Animals (Revised)
Policy	5756	Transgender Students (M) (Revised)
Policy & Regulation	7440	School District Security (M) (Revised)
Policy	8561	Procurement Procedures for School Nutrition Programs (M) (Revised)
Policy	8860	Memorials (Revised)
Policy	2415.06	Unsafe school Choice Option (M) (Revised)
Regulation	2460.8	Special Education – Free and Appropriate Public Education (M) (Revised)
Regulation	5530	Substance Abuse (M) (Revised)
Policy & Regulation	5600	Student Discipline/ Code of Conduct (M) (Revised)
Policy & Regulation	5611	Removal of Students for Firearms Offenses (M) (Revised)
Policy & Regulation	5612	Assaults on District Board of Education Members or Employees (M) (Revised)
Policy & Regulation	5613	Removal of Students for Assaults with Weapons Offenses (M) (Revised)
Policy & Regulation	8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised)

12. A. Information Items: None at this time.

12. B. Enrollment Report: * February 2019

12. C. Fire/Security/Bus Drills:

School	Drill	Date	Zone/Time
Holly Hills Elementary	Fire Drill	2/5/2019	Zone 3,4/10:05 a.m.
Holly Hills Elementary	Evacuation Drill	2/22/2019	80 secs.
Westampton Middle	Fire Drill	2/8/2019	Zone 7/1 min. 8 sec.
Westampton Middle	Shelter in Place	2/12/2019	8 mins.

12. D. Suspensions: * February 2019

12. E. Student Action Items: None at this time.

12. F. Reports: None at this time.

12. G. Miscellaneous Action Items:

12. H. Approval of Facilities Use Calendar WMS and HHS: *

MOTION:

The Superintendent calls for a motion to approve the Facilities Use Calendars for Holly Hills and Westampton Middle School, respectively.

13. Reports of the School Business Administrator and Board Secretary:

13. A. Information Items: None at this time.

13. B. Monthly Attendance Report: * February 2019

13. C. Cafeteria Report: * January 2019

13. C. 1. Building Inspection Reports: *

Building	Date	Signatures
Holly Hills Elementary School	March 1, 2019	Jennifer Murray/Jason Saltos
Westampton Middle School	March 1, 2019	Matthew Andris/Jason Saltos

13. D. Action Items:

13. D. 1. Resolution #18-18: Monthly Reports of Board Secretary and Treasurer:*

Included in the packet are the Secretary’s and Treasurer’s Reports which are in agreement as of January 2019.

RESOLUTION #18-18: Accepting Reports of Secretary/Treasurer:

THEREFORE BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT pursuant to N.J.A.C. 6:20-2.12(e) that to the best of knowledge of the members of the Board of Education that no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.12(b) and that it appears that sufficient funds are available, subject to funding by the State and Federal Governments, to meet the District’s financial obligations for the remainder of the fiscal year as of January 2019.

13. D. 2. Mileage Reimbursement: *

MOTION:

The School Business Administrator and Board Secretary call for a motion to approve mileage reimbursement consistent with employment contracts and Board Policy for the months of February/March 2019.

14. Unfinished Business: None at this time.

15. New Business:

15. A. 1. Approval of Substitute Teachers/Support Staff/Custodians: *

MOTION:

The Superintendent calls for a motion to approve Substitute Teachers/Support Staff/Custodians, for the 2018-2019 School Year.

16. Public Comment on Non-Agenda Items Only:

It is anticipated that before addressing the Board, individuals have given the appropriate School district staff an opportunity to address all issues and questions. (Questions and/or comments should be directed to the Board President and/or the Superintendent. The total allotted for public comment is 15 minutes. Each speaker is limited to 3 minutes of comment time. In an effort to ensure that each speaker is given the full 3 minutes of comment time, please complete your statement and/or ask all questions then indicate that you are done.)

17. Board President’s Report:

Board President

18. Executive Session Resolution:

RESOLUTION:

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT this Board of Education, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

19. Adjournment:

MOTION:

There being no other business to come before the Board, The Board of Education President calls for a motion to adjourn the meeting.

**TOWNSHIP OF WESTAMPTON
BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Westampton School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Governing Body will reconvene;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Westampton Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

(Check applicable reason)

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____ Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

_____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective employee or employee employed or appointed by the Board, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Westampton Township Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Westampton Township Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Westampton Township Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Tracy L. McGuire, Board Secretary, do hereby certify the above to be a true and correct copy of a resolution adopted by the Westampton Township Board of Education at their meeting held on March 18, 2019 at the Westampton Middle School, 700 Rancocas Road, Westampton, New Jersey.

Tracy L. McGuire, Board Secretary